

**SPECIFICATION**

- Briefed
- Abstract OK
- Special Instructions
- Missing Info
- Holes in text
- SN or PN
- Brief description of drwgs *P5-4*
- Cont. data (incl. status) entered as 1st paragraph
- No pencil marks
- Prior art noted in black
- Non-elected claims canceled
- Ex amdt to description entered in red
- EX amdt to claims entered by clerk
- Amdt after final entered

**OATH**

- Signed, Dated
- Incl. "read and understand"

**INSIDE OF FACE OF FILE**

- Update search/interference
- Renumber claims
- Update index of claims
- PTO-892 includes PTO-1449 includes
  - Classification, *1*
  - Translation, *2*
  - Ex. sign/date *3*
  - month/year *4*

**PTO-37**

- Primary sign

**BLUE SLIP**

- Int'l Class. (incl. ed.)
- Original and Cross ref.
- GAU
- Class. same as drwgs.
- Asst. Ex. filled in
- Primary filled in

**DRAWINGS**

- Informal**
- Yellow slip
- PTO-948 mailed
- Check PTO-37 Box
- Formal**
- Class/sub. on drwgs
- OG entry noted

**FACE OF FILE**

- Update related appl.
- Init. paste on label
- Update foreign/PCT
- Update for. priority
- Title "as amended by  
by examiner" in red
- Number of drwg. sheets
- Number of figures
- Print figure
- Number of claims allowed
- Print claim
- Class/sub. matches
- Asst. Ex. filled in
- Primary sign/stamp/date

- Count sheet completed